

ARTICLE I

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Other Media

The active participation of news media in promoting the cause of good education is invited and welcomed.

Suggestions and advice from representatives of the news media as to how best to facilitate the flow of information to them by the board and personnel of the school district is welcomed.

In relations with news media, the board and personnel of the school district shall seek to cooperate for purposes related to the public interest; however, no identification of the school with the promotion of any commercial or political enterprise will be permitted.

Use of Students

Students will be permitted and encouraged to participate in the collection and dissemination of information about the school, or in fund-raising activities for school-approved projects, when participation is consistent with the educational programs of the school.

The involvement of students enrolled in the school in promoting the interests of any commercial, political, or other non-school agency, individual, or organization is expressly prohibited as a school-based or school-sponsored activity.

Superintendent

1. Be in all respects the chief executive officer of the Board of Education, having the power to make the rules not in conflict with the law or with policies of the board, and decide all matters, administrative and supervisory detail in connection with the operation and maintenance of the school system.
2. Exercise leadership initiating new procedures for accomplishing goals of the school system.
3. Be directly responsible to the Board of Education. The superintendent shall be expected to initiate the timely updating and development of policies for the approval of the board, and to delegate such responsibilities to associates and subordinates as appropriate.
4. Be present for all deliberation of the Board of Education, except those concerned with the superintendent's contract status, and be granted the privilege of taking part in the deliberations, but shall not vote.
5. Have the power to recommend the appointment, promotion, demotion, discharge and/or suspension of all employees of the board as provided by the law and the policies of the board. All appointments, promotions, demotions, discharges and/or suspensions shall be submitted to the board for approval and confirmation. The superintendent shall have authority to assign and transfer employees of the school system.
6. Direct the professional staff of the school system. The superintendent, through the staff, shall direct, assign, and assist the faculty and all other educational employees in the performance of their duties; classify, assign, and control the promotion of the students, and perform such other duties as the board determines. The superintendent shall make such reports to the board, including a comprehensive annual report, as are necessary to keep members properly informed.
7. Direct the work of the professional staff in the evaluation of the education program, and upon the basis of the findings shall recommend revision, if needed, to the board for consideration and judgment.
8. Direct the preparation of an annual budget showing the estimated financial needs for the ensuing fiscal year, and the anticipated income from all sources and submit the budget to the board in accordance with the requirements of law.
9. Direct the formulation of salary recommendations for presentation to the board for its approval.

10. Exercise leadership in directing necessary studies of sites and buildings, taking into consideration population trends and the educational needs of the school district to assure timely decisions by the board and electorate regarding construction and renovation projects.

11. Assign caretakers to all buildings and maintain general supervision over their work.

12. Represent the school system as its superintendent in all dealings with other schools, social institutions, business firms, agencies of government, and the general public.

13. Initiate the conduct research that will lead to a more effective operation of the Wisner-Pilger Schools.

14. The superintendent shall be responsible for the finances of the district and to stay within local and state budget limitations.

Principals

1. The principal shall be the educational leader of his/her school(s). He/she shall be directly responsible to the superintendent for the performance of all duties.
2. The principal shall be responsible for all organization, administration, and supervision within his/her building(s).
3. The principal shall be in charge of instruction and shall work cooperatively with the teaching staff to establish and maintain an effective learning climate.
4. The principal shall be responsible for monitoring working conditions to ensure they are suitable for students and staff. He shall approve all activities within the school and establish equitable amounts of work for each staff member.
5. The principal shall be responsible for recommending the scheduling and assigning of staff within his/her building. He/she shall submit annually in writing to the superintendent an evaluation of all certified personnel under his supervision and shall make a decisive recommendation with regard to their continued employment.
6. The principal shall be responsible for the development of a curriculum that is responsive to student and community needs.
7. The principal shall prepare and submit his/her school's prioritized budgetary requests to the superintendent and assist in monitoring and administering the expenditure of funds in his/her school.
8. The principal shall be responsible for maintaining good public relations with the community and for utilizing fully the community resources to enrich the learning program. He shall make identifiable efforts to provide for an effective public relations program for his/her specific building(s) and for the school system in general.
9. The principal shall utilize an effective system of communication with students, staff, and community.
10. The principal shall keep, or cause to be kept, such permanent and cumulative records as may be prescribed, and shall promptly furnish or cause to be furnished, such reports and other information as may be required by the superintendent.
11. The principal shall see that the school board policies, administrative rules and regulations, all principal evaluation instrument criteria, and school laws related to his/her school are followed.

12. The principal shall supervise the attendance and conduct of students and protect their rights, safety, and health.

13. The principal shall assign and supervise substitute teachers, student teachers, and student observers in his/her school.

14. The principal shall display a positive attitude toward the profession and continue educational study in appropriate areas.

15. The principal shall maintain personal qualities that reflect positively on the profession.

16. The principal shall keep the superintendent thoroughly informed as to all aspects of school operation.

School Counselor

1. Develops professionally sound philosophy of guidance service adapted to the school system; confers with school administration as to policies, planning, and procedures for implementing this philosophy.
2. Organizes, administers, and coordinates all phases of the system-wide guidance program: administrative understanding and leadership, staff participation and leadership; inter-school coordination of guidance program activities; community relations.
3. Counsels with pupils and assists them to: become responsible student citizens, understand the school and its environment, understand themselves in relation to others, understand their progress in relation to their strength and weaknesses, understand themselves in relation to educational and vocational opportunities and requirements. This shall include serving as an advisor in the enrollment procedure.
4. Assembles and interprets information about pupils, cooperates in maintaining an individual pupil record folder containing personal, home, interest, ability, achievement, health, attendance, and other data, encourages and helps teachers to use record information.
5. Participates in case conferences: exchanges information with other pupil services.
6. Conducts conferences with parents to help them better understand and assist with educational, vocational, personal, and social adjustment plans of their sons and daughters; makes home visits if necessary.
7. Plans programs of in-service training in guidance for the counseling and teaching staff; provides professional books and materials; organizes programs for interpreting guidance and testing services to the community.
8. Provides and distributes material of an occupational educational nature.
9. Makes contact with and establishes procedure for utilizing community surveys: Guidance Program evaluation, other research activities relating to and growing out of guidance programs and testing activities; serves as a consultant in curriculum planning growing out of such research.
10. Develops and supervises any standard testing program: interprets and utilizes test findings for students, parents, teachers, and school officials.

11. Helps with placement activities for graduates; cooperates with state and private employment agencies; supervises the processing of college and scholarship applicants, and for job applicants.

12. Submits periodical reports on guidance program activities and progress; counseling; group work; information about pupil testing; educational and occupational information; placement; follow-up.

13. The counselor shall schedule all students in their academic programs and submit all information to the principal and the superintendent for their approval.

14. Shall provide the principal and superintendent with all survey and test results that he initiates or those requested by administration.

Responsibilities of the Board

Members of the board, individually and collectively, recognize and welcome their responsibilities for providing information to, and receiving suggestions from, residents of the school district. Unless authorized to do so by the board, no individual board member shall speak for, or in the name of, the board.

As an elected representative, each board member shall seek to:

1. Respond to requests for information about the functions and operations of the school district when requests for information are made by representatives of the news media or citizens of the district and when the information requested is not of a private or confidential nature.
2. Receive communications from citizens of the district or other agencies and individuals, and refer both communications and persons to the superintendent.
3. Inform citizens of procedures to be followed if the citizen wishes to have the Board of Education consider a request or proposal, including the procedures to be followed if the citizen wishes to address the board of education as a part of the agenda of a board meeting.

NOTICE OF NONDISCRIMINATION

Wisner-Pilger Public Schools does not discriminate on the basis of sex, race, national origin, marital status, age, or handicapping condition. These factors will not be considered when determining admission, access to, or treatment of employment in its programs and activities.

It is the intent of Wisner-Pilger Public Schools to comply with both the letter and the spirit of the law in making certain discrimination does not exist in its policies, regulations and operations. Grievance procedures have been established for anyone who feels discrimination has been shown by Wisner-Pilger Public Schools. These procedures can be obtained by contacting the superintendent of schools.

Inquiries concerning the application of Wisner-Pilger Public Schools' policy of nondiscrimination should be directed to:

Superintendent
Box 580
Wisner, NE 68791
402-529-3248

Policy Revised: November 2001

Participation by the Public

Residents of the school district are encouraged to take an active role in school affairs. Participation by the public, individually or collectively, may include:

1. Attendance at open sessions of meetings of the board of education, including requests or proposals submitted for inclusion on the agenda of regular meetings of the board of education.
2. Communication with employees of the school district, with requests for information or with suggestions about operations of the school district.
3. Serve as members of advisory committees established by the board or by school employees in the discharge of their duties.
4. In volunteer roles to assist in the operation of school approved and school sponsored projects and activities, including the actual operation of classes and services when employees deem such aid to be valuable.

The board and its employees shall seek to give full consideration to both requests for information and advice received from members of the public. The board reserves the right, however, for itself and its employees, to exercise judgment within the constraints of board policies and appropriate statutes in responding to requests for information, advice, or volunteered services.

Citizens' Advisory Committees

It shall be the policy for the Wisner-Pilger Board of Education to appoint and utilize lay citizen advisory councils to encourage more involvement from community served by the school system. An advisory council's function will be to advise the Board of Education or its representatives on school policies and procedures. Such councils or committees shall become a link between the community and the school on issues of concern to the school community. A functional advisory council is important to many of the school's programs through programs; advising on the adequacy and appropriateness of facilities, equipment, and instructional needs; assisting with organizational activities; and determining community situations and needs. As the occasion arises, the Wisner-Pilger Board of Education may request a designated advisory council to study and report to the board on assigned topics or issues with which the board is seeking assistance.

The Wisner-Pilger Board of Education may create such councils as needed with the organization, name and function tailored to fit specific needs. The Wisner-Pilger Board of Education may dissolve any such council when the designated mission is reached or when the reason to exist is no longer valid.

Advisory council's jurisdiction will be limited to advisory status only and will not include any type of administrative function or responsibility.

Volunteers

The Wisner-Pilger Board of Education encourages the use of volunteers in the school system. Volunteers may be used in school approved and school sponsored projects and activities when the superintendent and principal deem such aid to be valuable. The superintendent and principal shall be responsible for selecting volunteers. The principal shall be responsible for supervising and directing the work of the volunteers in his/her building during the school year. The superintendent shall be responsible for supervising and directing the work of volunteers during the summer.

Visits to the Schools

Citizens of the district shall be welcome to visit the school and to observe school operations or confer with school employees.

The superintendent shall have the authority to establish rules and regulations designed to guarantee citizen access and also to maintain conditions for the work of employees and the study of students which are healthy and non-disruptive.

There shall be no solicitation of teachers or pupils on personal matters on the school premises by salesmen or agents while school is in session.

Loitering or Causing Disturbances

Any person who is not an employee of the school or a student enrolled in the school and who loiters on or about any school building or grounds without permission and who causes disturbances may be prosecuted in accordance with statutes.

All persons, including parents/guardians, should obtain permission from appropriate administrative personnel to enter or remain in school buildings or upon school grounds.

Parental Involvement In Schools

It is the policy of this school district to foster and facilitate, to the extent appropriate, parental information about, and involvement in, the education of their children. Along these lines:

A. Textbooks, tests, and other curriculum materials used in this school district are, and shall be, available for reviews by parents at school upon request. Since textbooks, test, and other curriculum materials constantly change, and may be discarded when no longer needed by the school district, parents wishing to review such items must govern their request accordingly.

B. Parents wishing to attend and monitor courses, assemblies, counseling sessions, and other instructional activities must obtain prior approval of and from the proper teacher, counselor, and administrator, or they will be asked to leave. Parents attending or monitoring courses, assemblies, counseling sessions, and other instructional activities with prior approval who, by their conduct or presence interfere with the educational process or constitute an interference with school purposes, will be asked to leave.

C. The school district will excuse students from testing, classroom instruction, and other school experiences, upon parental request, only under circumstances required by law. Parental requests must be in writing and submitted to the proper teacher and administrator a reasonable time prior to the testing, classroom instruction, or other school experience, and must be accompanied by written proof, acceptable to the school district, that the action is required by law. A plan for an acceptable alternative shall be approved by the proper teacher and administrator prior to, or as a part of, the granting of any parent request.

D. Parents and others will be provided access to records of students according to law (e.g. Family Educational Rights & Privacy Act, 20 U.S.C. SS1232g or SS79-4, 157, R.R.S., et seq.).

E. Testing shall occur in this school district as determined appropriate from time to time by district staff to assure proper measurement of educational progress and achievement.

F. Participation in surveys of students shall occur in this district from time to time when determined appropriate by district staff for educational purposes. Parents may remove students from such surveys only under circumstances required by law. Parental requests must be in writing and submitted to the proper teacher and administrator a reasonable time prior to the survey, and must be accompanied by written proof, acceptable to the school district, that the action is required by law.

G. This policy shall be reviewed annually and either altered and adopted as altered or reaffirmed by the board following a public hearing.

Political Activities

The board recognizes and encourages the right of its employees, as citizens, to engage in political activity.

No employee shall engage in political activities upon property under the jurisdiction of the school district. Violation of this policy may constitute cause for reprimand, demotion, suspension, or dismissal.

Nothing in this policy shall be construed as:

1. Preventing the dissemination of information about school tax and bond elections.
2. Preventing the study and discussion of politics and political issues, when such discussion and study is appropriate to classroom instruction.
3. Preventing the conducting of student and employee organization elections, and campaigning connected therewith.

Wisner-Pilger Public Schools prohibits political activity in connection with any federally assisted programs such as National School Lunch Program.

Complaints Concerning School Personnel, Procedures, or Instruction Materials

The board encourages its members and all persons who are employees or students within the school and citizens within the community to observe the following procedures when complaints are heard concerning school personnel, procedures, instructional materials, or other issues related to the operation of the school:

1. Listen to the facts presented by the person voicing a complaint.
2. Determine whether or not the complaint has been made to the appropriate employee of the school.
3. If the complaint has not been made to the appropriate employee of the school, assist the complainant in the process of contacting and informing the appropriate school employee.

Complaints may be discussed informally with designated employees. If the issue is not explained or resolved, the following procedures will be followed:

1. Complaints about personnel, procedures, or instructional materials and other issues arising within the context of a specific building shall be referred to the principal; all other complaints shall be referred to the superintendent.
2. Persons making complaints may be asked to state, in writing, the specific complaint; state, in writing, the reasons for the complaint; state, in writing, the action or solution to the complaint which they are either seeking or would recommend; and, sign the written statement of the complaint, its reasons, and the recommended or requested solution.
3. When a written complaint is received by an administrator, a written response will be prepared within three (3) working days after the complaint is received.
4. If the person who filed the complaint is not satisfied with the response made to the complaint, the decision may be appealed. Appeals should be directed to the superintendent, when the original complaint was filed with a principal, or to the board, when the original complaint was filed with the superintendent.
5. The refiling of a complaint (an appeal of a decision) should occur within one week (7 calendar days) after the written response to a complaint has been received.
6. Complaints about the superintendent should be referred to the President of the Board of Education; if the complainant is not satisfied with the explanation or decision of the President of the Board of Education, the written complaint shall be heard at the next regular meeting of the Board of Education or at such other time as designated by the Board President.

Soliciting Funds from School Personnel

There shall be no solicitation of funds from employees or pupils of the school on school premises while school is in session by salesmen or agents, except when the solicitation is a permitted activity on behalf of a school-sponsored activity.

Soliciting Funds from and by Students

Students will be permitted to solicit funds for school-approved projects, when such projects are consistent with educational programs offered by the school.

The involvement of students enrolled in the school in promoting the interests of any commercial, political, or other non-school agency, individual, or organization is expressly prohibited as a school-based or school-sponsored activity.

There shall be no solicitation of pupils on the school premises by salesmen or agents while school is in session.

There shall be no solicitation of funds from pupils on school premises or while school is in session except when the solicitation is a permitted activity on behalf of a school-sponsored activity.

Advertising and Promotion

The involvement of students enrolled in the school in promoting the interests of any commercial, political, or other non-school agency, individual, or organization is expressly prohibited as a school-based or school-sponsored activity.

Exceptions to this policy shall be only those specifically stated in other policies.

Community Education

The Wisner-Pilger School Board of Education believes that the schools belong to the people of the school district and that they should be utilized by citizens of the district when it does not detract from the K-12 program. The board of education hereby endorses the concept of community education and encourages a responsible use of the facilities and resources of the school.

Community education is seen as a concept which will include, but not be limited to, adult education, enriched opportunities for all citizens regardless of age, coordination of services throughout the community, maximizing the careful utilization of opportunities for social and recreational participation for all of the citizens of the district.

Intent

It is the intent of the Wisner-Pilger Board of Education to encourage patrons of the district to maintain a healthy lifestyle by utilizing the school facilities for such purposes. This may include the following: walking, jogging, running and use of the weight room. Generally speaking, the schools are open on week days from 6:00 a.m. to 5:00 p.m. Other arrangements can be made by contacting the Superintendent's office at 402-529-3248.

It is also the intent of the Board to allow programs that are a natural extension of the school's programs to have the rental fee waived if the requesting organization does not charge a participation fee and does not have selective membership.

Use of School Facilities & Equipment

1. Equal Access to Student Groups. In the event any of the secondary schools (grades 6-12) have a limited open forum as defined in the Equal Access Act, such school(s) shall not deny equal access or a fair opportunity to, or discriminate against, any students who wish to conduct a meeting within that limited open forum on the basis of the religious, political, philosophical, or other content of the speech at such meetings. A limited open forum for this purpose exists if the secondary school grants an offering to or opportunity for one or more noncurriculum related student groups to meet on school premises during noninstructional time.

All such student meetings at school are subject to the following requirements:

- a. the meeting must be voluntary and student-initiated;
- b. there must be no sponsorship of the meeting by the school or its agents or employees;
- c. employees or agents of the school are present at religious meetings only in a nonparticipatory capacity;
- d. the meeting must not materially and substantially interfere with the orderly conduct of educational activities within the school; and
- e. non-school persons may not direct, conduct, control, or regularly attend activities of the student group.

The administration shall in all respects maintain the District in compliance with the Equal Access Act.

2. Equal Access to Boy Scouts. If the District provides an opportunity for one or more outside youth or community groups to meet on school premises or in school facilities before or after school hours, the District shall not deny equal access or a fair opportunity to meet to, or discriminate against, any group officially affiliated with the Boy Scouts of America. The same principles apply to any other youth

group listed in Title 36 of the United States Code as a "patriotic society." The administration shall in all respects maintain the District in compliance with the Boy Scouts of America Equal Access Act.

The use of school facilities for student meetings and Boy Scouts as provided above shall be subject to the same provisions as other community, non-school groups and may be required to complete a community use application as and to the same extent as other noncurriculum related student groups (in the case of student meetings) and other outside youth or community groups (in the case of the Boy Scouts).

Any person or group renting or using school facilities shall assume responsibility for maintaining order and protecting safety of persons in attendance.

No activity or entertainment may be presented in school facilities of lewd or morally objectionable nature which advocates or favors unlawful violence or rebellion against citizens of the United States.

Any persons or group using school facilities and equipment must pay for any unnecessary wear and tear, destruction or damages of such facilities and equipment.

Such persons or group shall also be liable for any legal action brought by any person as a result of such use of facilities and equipment.

The facility may be used by school organizations which are approved and faculty sponsored.

The following rental schedule pertains to outside organizations:

1. Activities of Wisner-Pilger Public School shall be considered primary and any other functions shall coordinate with the school calendar.
2. No public dances shall be permitted.
3. High school dances shall be limited to high school students, dates of students, faculty, and parents only and must be school sponsored.
4. Classrooms may be rented for \$40.00 per day.
5. Civic groups using the gymnasium shall be charged \$50.00 per day. Groups using the gymnasium for basketball or volleyball leagues or practice will be charged \$15.00 per practice or session and \$50.00 per tournament. The rental of the facility shall not include the use of the time clock, basketballs, volleyballs, and locker rooms. Only participants in the activity will be allowed in the facility. Arrangements for opening and closing the facility shall be made with the building principal or superintendent.
6. Use of any school kitchen shall be permitted at the rate of \$40.00 per day or part thereof. Kitchens shall be left in clean and orderly condition.

7. No smoking shall be permitted in the building.
8. No drinking or gambling shall be permitted in the building or on the premises.
9. The track may be used by other school districts for track meets. Payments for such use will be the gate receipts which will be collected by Wisner-Pilger personnel. The concession stand will be operated by Wisner-Pilger Schools.
10. Any individual, firm, corporation, organization, or group renting the school facilities will be held responsible for any damage or injury to the building or equipment while using the building under such rental. The violation of any of the above rules will be cause for revocation of the use of the building by the individual, firm, corporation, organization, or group concerned.
11. In any case not covered by these rules, application for use of the facilities must be made to the Board of Education through the superintendent, a reasonable length of time before the date on which the use of the building is desired.
12. The Fine Arts Addition may be rented for \$75.00 a day. All arrangements must be made with the superintendent's office. Groups or individuals must supervise the facilities and do their custodial work; however, custodians for the school will do the final clean-up. Vandalism, abuse, or damage to the facilities or equipment will be charged to the group or individual renting the facilities and must be paid for before the group or individual may rent facilities again.
13. The Board of Education reserves the right to alter any of the above rules without notice.

The school activities, whether local or regional, will have first priority on the Fine Arts Addition, but every attempt will be made to work with the patrons of the Wisner-Pilger School District for use of these facilities.

Adult classes or classes for veteran education under the sponsorship of the school may be held in the classrooms of the school building as scheduled.

Boy Scouts, Girl Scouts, Campfire and similar youth groups may use the school building as a meeting place without charge, provided such meetings are held while the school will be open normally and there is minimum interference with custodians and other school personnel.

Playgrounds are available to children for recreational purposes, but the school is not responsible for supervision outside of hours the school is in session.

Visual equipment and the like shall be available for use by eligible local community groups when not in use by the school, provided a trained operator operates the equipment.

The charges are to be decided by the operator and the organization requesting the service.

The fee schedule shall be applied evenly to all Applicants, with two exceptions:

- a. A different fee may be assessed where the Superintendent or Superintendent's designee reasonably determines that the Applicant's use will require staff time or cause direct costs different than those used in establishing the fee schedule.
- b. A fee waiver or reduced fee rate shall be given for use where the activity or event is designed to serve students of the District or children; such as approved school-community associations and school-affiliated non-profit groups and summertime sports leagues, sports camps, etc., that are subject to NSAA regulations.

Use Consistent with NSAA Bylaws

Use of school facilities for activities that are subject to the Bylaws of the Nebraska School Activities Association (NSAA) shall be permitted subject to and in accordance with the NSAA Bylaws. Such use shall be consistent with this policy for non-school groups. Examples of acceptable use of school facilities for activities are:

- a. Summer Leagues. There must be evidence that the organization^t or individual conducting the league has rented or leased the facility (for example, via an Application for Use) to prove the school is not involved in its sponsorship or funding.
- b. Commercial Sport Camps/Clinics. School facilities for use by individuals, including the District's own coaches or other organizations for commercial camps/clinics or schools. Camps conducted by high school coaches shall be publicized as open to all area individuals wishing to attend and not limited to students from the coach's high school.
- c. All-Star competition that involves graduated seniors.
- d. Competitive meets and contests sponsored by non-school groups.
- e. Facilities approved under the above stipulations include: gymnasiums, tracks, swimming pools, tennis courts, athletic playing fields, and baseball and softball diamonds.

Policy Revised: April 4, 2005
July 2, 2008
July 13, 2009

Relations Between Other Governmental Agencies and the School

It is the intent of the board of Education to cooperate, to the fullest extent, with other governmental agencies whenever such cooperation is in the best interest of the citizens of the community and the students enrolled in the schools of the district.

In accordance with this policy, all employees of the district are encouraged to be familiar with and to cooperate with other governmental agencies in serving the needs of students of the district.

Law Enforcement

It is the intent of the board that the employees of the district cooperate with law enforcement agencies in such a manner that the rights of the school, the home, civil authorities, and individuals be understood and protected.

The superintendent is in charge with the formulation of administrative regulations for implementing this policy, including provisions for inservicing employees about the right of individuals. Such regulations shall include the following:

1. If a student, as the result of court actions, is either a ward of the court or has been assigned a probation officer, the school shall permit the assigned probation officer or social worker to interview the child at school, without the presence of other students or school personnel, or to take the child into custody.
2. Law enforcement officers should not be permitted to remove a child from school while the child is properly in attendance without permission of the child's parent or guardian, except when the enforcement officer has a signed warrant for the student's arrest or when the student is arrested because of the law enforcement officer's "active pursuit" resulting from commission of a specific crime.
3. Law enforcement officers will be permitted to question students within the school without parental consent when a crime has been committed on school premises.
4. Every effort shall be made to notify parents prior to the release of a child from school or questioning of a child within school hours.

REQUEST TO CONTACT STUDENTS

In cases of suspected child abuse and/or neglect, Law Enforcement Officers may be granted permission from the Superintendent, School Principal, or their designee to talk only to the student(s) involved or having knowledge of that specific case. Upon request from law enforcement the Superintendent, School Principal, or their designee shall not contact the student's parents or guardians concerning this meeting, but may be present during said meeting. Upon completion of the investigation, the parents will be notified by law enforcement of any meetings held with their child.

In situations pursuant to a legal arrest or pursuant to any valid court subpoena or order, Law Enforcement Officers shall be allowed to remove the student(s) from school premises. The Superintendent, School Principal, or their designee shall make at least one (1) attempt to contact the student(s)' parents or guardians.

School personnel may not deny parent or guardians contact with their child without written legal authorization.

In all other situations, the Superintendent, School Principal, or their designee shall not consent to the removal of a District #30 student from school premises while the student is properly in attendance, either during school hours or during supervised activities, without permission of the parent or guardian of the student. This shall also include removal from school classes or activities for the purpose of questioning or talking to the student by non-school personnel.

Fire Department

The local fire department has a major role in the planning and conduct of the school safety program. The superintendent, and other school employees acting under the direction of the superintendent, shall:

1. Establish and maintain communications and good working relationships with the local fire department.
2. Work with the local fire department in determining the nature and timing of the department's participation in the school safety program.
3. Conduct planned activities to provide students with knowledge of safety practices recommended by the fire department.

Health Department

The public school shall cooperate with the health department in developing procedures for the control of communicable disease in the school. All procedures shall conform to the regulations for communicable disease control set by the State Health Department.

Civil Defense

The superintendent shall be authorized to permit the use of school facilities for civil defense needs in the event of a major disaster; the superintendent shall be empowered to assign school personnel, as appropriate, to assist in the functioning of school facilities when such facilities are used for civil defense needs.

Relations between Area, State, Regional, and National Associations

Membership in recognized associations will be maintained by the school for several reasons, including:

1. Inservice benefits resulting from board and employee participation in meetings, conferences, clinics, and conventions.
2. Communication media provided by such associations, such as newsletters, journals, periodicals, advisory services, and similar services.
3. Representation of the school district in actions affecting education in general and the school district in particular.

Membership in recognized associations shall in no ways constitute an abdication of the board's authority and responsibility for the governance of the school as provided for in board policies and state statutes.

The superintendent is authorized to budget funds for the costs of membership in recognized associations and for payment of the costs of participation by board members and personnel of the district in the activities of such associations.

Student Teachers/Interns

Qualified students from accredited teacher training institutions may be assigned within the school district for professional laboratory experiences.

Assignment of students for professional laboratory experiences shall be the responsibility of the institution in which the student is enrolled, provided; however, that the responsibility and authority for acceptance, assignment, and continuation or discontinuation of the placement of the student within the school district shall be at the discretion of the superintendent.

As provided by statute and by guidelines, the responsibility of any student assigned to the school district by a teacher training institution parallels the responsibility of a certified teacher employed by the district.

Other than for emergency reasons, students assigned to the school district by teacher training institutions shall not be used as substitutes for certified teachers employed by the district. Any exception to this policy shall be within the guidelines prescribed by the Professional Practices Commission.